



## Near-Miss Sustainability Task Force Meeting Minutes of December 5, 2013



### **Task Force Members Present:**

Chief Keith Bryant, Chair and IAFC 1<sup>st</sup> Vice President  
Ms. Linda Connell, Director, NASA  
Chief Billy Goldfeder, International Director of Safety, Health and Survival Section  
Chief Jack Taylor, Missouri Valley Division, Emporia Fire Department, Kansas  
Chief Matt Tobia, Chair of Safety, Health and Survival Section  
Chief Tim Wall, Chair VCOS, Fire Chief, North Farms Volunteer Fire Department, Connecticut  
Mr. Mike Wieder, Executive Director, International Fire Service Training Association, Stillwater, Oklahoma  
Chief Jim Wilson, VCOS Vice Chair

### **IAFC Staff Present:**

Mr. Tommy Hicks, Assistant Executive Director/Director of National Programs, IAFC  
Ms. Laura Bell, Near-Miss Program Manager, IAFC

### **Task Force Members Not Present:**

Chief John Schuldt, Great Lakes Board representative from Carpentersville Fire Department, Illinois  
Battalion Chief Rob Clemons, Prince William Co., VA. Department of Fire & Rescue  
Chief Charles Jolley, Southeastern Division, Pelham-Batesville Fire Department, Greer, South Carolina  
Chief Nate Trauernicht, Cal Chiefs/Western

**Meeting purpose:** To provide a status update on Near-Miss activities.

### **Agenda:**

- Welcome – Chief Keith Bryant
- Administrative updates – Laura Bell
- Project updates – Tommy Hicks
- Discussion – Group
- Close – Chief Keith Bryant

### **Meeting Minutes:**

#### Administrative updates (Laura Bell)

- Held a meeting with the Near Miss reviewers at the IAFC on October 21. During this meeting the sustainability strategy was discussed, reviewers provided upgrades and feedback to the new website, the revised questionnaire (which included Data Working Group recommendations), and

brainstormed outreach ideas. The meeting was a success and reviewers felt it was very important to convene as a group in a face-to-face setting to accomplish all it did.

- Continuing work on the new, responsive website. Still on track for January 1 “go live.”
- Conducting outreach activities: sent a letter announcing the Near Miss re-launch to all current Near Miss supporters and a number of potential supporter organizations. Reached out to IAFC sections and division to announce re-launch and seek their support in “getting the word” in January.

#### Project updates (Tommy Hicks)

- Continued positive traction in establishing partnerships to expand Near Miss to other disciplines – namely to Law Enforcement and the DOT community. Several meetings have been conducted with the Police Foundation as well as with the American Association of State Highway and Transportation Officials (AASHTO).
- The partnership with AlphaTRAC to create the additional training components is also bringing in value. AlphaTRAC had done work with DARPA and DoD which may also open up opportunities to do work with TSWG in the future.

#### Group Discussion

- Will there be a charge associated with Near Miss?
  - In the future, the idea of creating a “custom” Near Miss program for individual departments might require business rules and fees but there is absolutely no intention to charge for any Near Miss core products.
  - Determining how individual departments would plug into the national framework would need to be determined on a case-by-case basis.
- Responsibility to contact all divisions/sections that donated funds to help keep Near Miss running and provide a breakdown as to how funds were spent.
  - Will present breakdown to IAFC Board on January 21 meeting and then communicate to Division and Sections.
- For the purposes of long-term sustainability, Near Miss will indeed plug into a “Public Safety Near Miss” framework.
  - A task force and reviewers group would be established for law enforcement and for transportation. Further down the line, we could revise the governance model to consider a joint model inclusive of all disciplines.
- After this grant cycle, who will be the point person for the Near Miss program?
  - Laura will maintain program management position for Near Miss after grant term finishes

#### **Action Items:**

None recorded.