



Great Lakes Division-IAFC

Minutes

Board of Directors Teleconference Meeting, January 21, 2014

1. **Call to Order** by President J. Baus 10:04 AM (EST).
2. **Present** were Peterson, Skeldon, Esbensen, Sink, Zikmund, Howell, Schabbel, Kluck and Holland.
3. **Motion** by Schabbel **Second** by Kluck to **approve and file minutes** of September 24, 2013 Board of Directors Meeting. Passed unanimously.
4. **Secretary-Treasurer Report**, Holland, 1) The Total Liabilities & Equity report incorporates the value of the Investment Portfolio, and current Portfolio value is \$44,236.30 with a cash-on-hand value of \$2,350.79. 2) Checking account balance as of January 21, 2014 is \$17,218.72. 3) A Profit & Loss Report for calendar year 2013 was previously forwarded to board members reflecting actual expense of \$93,613.28 and net of \$2,088.31. 4) A proposed Operating Budget for 2014 was presented reflecting a) projected revenue of \$80,050.00, b) projected expenses of \$72,685.00, and c) projected net of \$7,365.00. **Motion** by Zikmund **Second** by Esbensen accepting the 2014 proposed budget. Passed unanimously.
5. **International Director's Report**, Zikmund, 1) The IAFC Board of Directors is currently meeting to discuss and adopt an annual operating budget and a detailed report will be provided upon completion of the IAFC board meeting. 2) IAFC membership is up for the first time in many years. 3) The IAFC has determined there will be austere spending until financial reserves are returned to an acceptable level.
6. **President's Report**, J. Baus, Recognized GLD efforts in submitting names for program evaluators for the annual Assistance to Firefighter Grant Review Process.
7. **Vice President Report**, Sink, Will be discussing items for Vice President to track and handle with President Baus.
8. **Illinois Report**, Howell, No Report.
9. **Ohio Report**, Skeldon, 1) The annual Ohio Fire Chiefs Association Fire & Rescue Officer Development Conference will be held at Hilton Columbus at Easton, Columbus, Ohio, July 25-28, 2014. 2) The Ohio State Legislature is considering legislation affecting the fire service and more

information will be released as the Legislature moves forward. 3) A change in the OFCA Executive Director position will be occurring in the near future.

10. **Indiana Report**, Schabbel, 1) The new Indiana Fire Chiefs Association Executive Director is Dale Hansen. 2) The Indiana Legislative short session begins January 6, 2014 and the new Governor is watching legislation efforts closely.
11. **Michigan Report**, Peterson, 1) The Michigan Association of Fire Chiefs Winter Workshop will be held in Bay City, Michigan February 28-March 1, 2014 at the Double Tree Hotel. 2) Chief Bill Forbush has been installed as the new Michigan Association of Fire Chiefs President. 3) Public telephone companies are seeking legislation adoption allowing telephone company abandonment of telephone service in rural areas due to loss of revenue.
12. **Minnesota Report**, Esbensen, 1) Chief Bill Mund, St Cloud, MN, has been installed as President of Minnesota Fire Chiefs Association. 2) MFCA is working on increasing membership and has improved financial stability.
13. **Wisconsin Report**, Kluck, 1) Chief Matt Davies, Volk Field CRTD F.D., Camp Douglas, Wisconsin, has been installed as President of the Wisconsin Fire Chiefs Association. 2) The Wisconsin Fire Chiefs Annual Conference will be held at Hilton Milwaukee City Center, June 26-29, 2014. 3) Chief Tim Kluck Great Lakes Division Representative' term will expire June 29, 2014 and a new Director from Wisconsin will be appointed.
14. **Old Business**, 1) **Motion** Skeldon and **Second** by Sink for GLD Board of Directors endorsement of Rhoda Mae Kerr, Fire Chief Austin, Texas Fire department, as IAFC Second Vice president. Motion Passed Unanimously. 2) Discussion of membership vote process for endorsement of candidate for IAFC Second Vice President. An information presentation regarding online voting expense was made explaining cost being based on number of members casting votes; example(s): 20-200 members voting \$.77 per voter, 701-1000 members voting \$.65 per voter. The GLD presently has approximately 1,800 members. Online voting software is available through Elections Online provides online voting services and is the firm used by IAFC for elections online. Schabbel stated many members present at the 2013 Annual Membership Meeting in Chicago are confused about the process for endorsing an officer for an IAFC position.
15. **New Business**, 1) President Baus presented information concerning the Executive Director selection process and background information on each of the three candidates who responded to the Executive Director Request for Proposal. The Executive Director Selection Committee (J. Baus, T. Kluck, G. Esbensen, and N. Zikmund) is recommending the appointment of Linda Stone, Stone Productions, Farmington Hills, Michigan as GLD Executive Director. Motion Kluck Second by Skeldon to accept the recommendation of the Executive Director Selection Committee to appoint Linda Stone, Stone Productions, Executive Director for Great Lakes Division-IAFC. Motion passed unanimously. President Baus stated negotiations would continue until a final agreement is reached with Linda Stone. Motion by Kluck Second by Esbensen to accept Executive Director Job Description. Motion passed unanimously. 2) Discussion ensued regarding the Executive Director Services Agreement (EDSA) and it was agreed to alter the Northern Michigan Fire Chiefs Association Executive Services Agreement with changes to make it specific to the GLD. The EDSA effective dates are to be August 1, 2014-July 31, 2015 with an amendment authorizing part time employment of Linda Stone beginning April 1, 2014-July 31, 2014. 3)

Discussion regarding the Board of Directors Meeting to be held in Washington, DC April 29, 2014 in conjunction with CFSI informed board members about lodging and dinner plans. 4) It was determined to conduct the 2013 Annual Audit in conjunction with the transition from Secretary-Treasurer to Executive Director.

16. **Meeting Adjourned** 11:33 AM (EST) January 21, 2014.

Meeting Minutes Recorded and Certified

E. Dean Holland, Secretary-Treasurer